

Department of Budget & Management (DBM) Office of Information Technology (OIT)
Consulting Services Procurement (CSP) 050R2800066

PURPOSE: To provide State agencies with IT consulting services in the following areas:

<ul style="list-style-type: none"> • Acquisitions • Project Management • Architecture and Infrastructure 	<ul style="list-style-type: none"> • Industry and Market Trends • Quality Assurance • Strategic Planning 	<ul style="list-style-type: none"> • Vendor Assessments • Risk Assessments • Business Process Re-engineering
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TERMS:

Master Contract Type:	Indefinite Quantity as defined in COMAR 21.06.03
Master Contract Duration:	Three-year base contract period ending 07-23-2005. Renewed through 07-23-2007.
Master Contract Awards:	Forty-five (45) awards to Twenty-five (25) unique vendors
Task Order Types:	Firm Fixed Price
	Time and Materials with a Not-to-Exceed Ceiling
Minority Business Enterprise (MBE) Goals:	Participation: 25% Subgoals: 10% Certified Woman-owned businesses 7% Certified African-American businesses

THREE FUNCTIONAL AREAS *:

1. IT & Telecommunications Financial & Auditing Consulting Services (ITFACS) 12 Vendors	Cost and Financial Analyses	<ul style="list-style-type: none"> • To analyze cost factors associated with recommended solutions. • To review ROI, ownership cost and IT project portfolio analysis. • To provide independent verification and validation analyses of cost proposals.
	Information Systems Auditing and Quality Assurance	<ul style="list-style-type: none"> • To ensure systems perform to documented specifications for: data security, customer privacy, data accuracy, accurate business processes and customer satisfaction. • To either perform or validate internal quality assurance audits.
	Telecommunications Systems Management	<ul style="list-style-type: none"> • To provide auditing services for quality control & consolidation for cost efficiencies.
2. IT Management Consulting Services (IMCS) 15 Vendors	IT Enterprise Architecture Development	<ul style="list-style-type: none"> • To provide enterprise architecture plans and recommendations to support the development of information resources architecture. • To manage/assess the impact of the integration of multiple systems and their information.
	Systems Review for Architectural Consistency	<ul style="list-style-type: none"> • To develop new architectural standards and common infrastructures. • To provide recommendations for systems development, acquisition, and operations. • To conduct application reviews which cover a wide variety of IT system environments.
	Strategic Planning Assistance	<ul style="list-style-type: none"> • To assist in establishment of goals & objectives related to the functional business services and IT projects. • To develop long range agency-wide IT plans with effective program measures and ensure consistency with state-level plans & initiatives.
	Project Management Services	<ul style="list-style-type: none"> • To manage IT projects and represent the State's interest by ensuring the products/services are delivered on time, within budget & within scope.
	Vendor Assessments	<ul style="list-style-type: none"> • To provide independent third party assessments of vendors to help the State agency spend and manage their money wisely.
	Risk Assessment Analysis	<ul style="list-style-type: none"> • To conduct an analysis, which includes identifying potential risks and recommending solutions in the areas of costs, benefits, schedule, technical performance, human factors, safety and security.
3. Business Process Consulting Services (BPCS) 18 Vendors		<ul style="list-style-type: none"> • To provide assistance in streamlining business processes within and across State agencies to eliminate redundancy & to increase productivity.

* For additional details, refer to Section 2.3 of the Request for Proposals

DBM WEBSITE: <http://www.dbm.maryland.gov>

For additional information, contact:

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